

SEPTIC TANK ELIMINATION PROGRAM (STEP) APPLICATION

Address of property: _____

Owner(s) of record: _____

Mailing Address (if different): _____

1. Is this property used as a single or duplex family home(s)? _____ Yes _____ No
2. Is property valued (according to County Auditor) at \$250,000 or less? _____ Yes _____ No
3. Is this property currently served by some type of Home Sewage Treatment System (ex. Septic Tank / leach field, Aeration System, etc.)? _____ Yes _____ No

Check one or both:

4. I am applying to defer the payment of Capacity and Front Footage Fees. _____
5. I am applying for the 0% interest construction Loan (max. amt. \$5,000). _____

If my/our application is approved, I/we agree to the following:

- I/we will pay the application fee of \$2,000 unless waived by the city.
- I/we will select a city-licensed sewer contractor to remove the septic tank and install a lateral from the house to the city sewer. I/we will sign a three-party contract with the contractor and the city. This contract will allow the city to pay the contractor up to \$5,000 for this work.
- I/we understand that I/we are responsible for any costs to the sewer contractor above the \$5,000 limit.
- I/we understand that all titled owners of the property must sign a promissory note in an amount equal to the city's payment to my/our sewer contractor and all fees that would otherwise be owed at this time to the city (capacity fee and front footage fee).
- I/we understand that all titled owners of the property must sign a mortgage as security for the promissory note, and that the mortgage will be filed with the county recorder and will appear as a mortgage on the title of my/our property.

The information associated with this application has been examined by me/us, and is, to the best of my/our knowledge and belief, true, correct and complete.

Property Owner Signature

Date

Property Owner Signature

Date

Property Owner Contact Information:

E-Mail Address: _____ Phone No. _____

Return completed Application to:
Attn: STEP Co-ordinator
1250 Fairwood Avenue
Columbus, OH 43206